



The Fusion Centre welcomes bookings from registered charities, community organisations, and individuals. Currently, our Classroom/Boardroom has slots available for hire. It includes tables, chairs, a projector, a whiteboard, and tea/coffee making facilities. Bookings can be made by the hour or for longer-term arrangements.

BOOKING REQUEST FORM

User information: The Classroom/Boardroom can be booked per hour, by block bookings or per day, this includes full use of the facilities.

Rooms can be booked for sole use or shared use.

Please complete this form and return via email to: info@fusioncentre.co.uk or call us to discuss your booking 01472 287988

THE FUSION CENTRE - CLASSROOM

The room is available for booking in one-hour segments commencing 8.00am - 8.00pm, Monday to Sunday.

One time booking

Date required: _____ Full day (Tick) _____

Start time: _____ Duration (in hours) _____

OR

Recurring booking

Start date: _____

Start time: _____ Duration (in hours) _____

I would like to book this on a recurring basis, as follows:

Daily - (on consecutive days) for ____ days.

Weekly - (on the same day / time) for ____ weeks.

Monthly - on the same date (e.g. 1st of the month) for ____ months.

OR the same day/week of the month (e.g. the first Thursday of every month) Specify day(s)

_____ in which week of the month _____, for (how many) consecutive months _____

N.B. All booking requests should be submitted for the consideration of The Fusion Centre. If approved, your booking will be secured on receipt of your deposit payment. Please do not make arrangements for the use of the Fusion Centre until your booking is accepted and confirmed.